



**2018 Billing Method Declaration Form**

*For Existing Fully Insured Accounts Only (1-50 Employees)*

Effective July 1, 2016, premium rates for all Affordable Care Act (ACA)/metallic plans (including medical and dental plans) include an additional billing option. By completing and submitting this form, groups may now select one of two billing options at time of renewal: 1) age billing or 2) composite billing (four-tier composite rate structure with **Employee, Employee + Spouse, Employee + Child(ren), and Employee + Family** (Spouse with children ratings)).

**If this form is not returned within submission deadlines, the account with ACA/metallic plans will continue with their current billing method in place.**

For more information regarding billing preferences, see the guide/FAQs or contact your producer or [Illinois Small Group Account Management Unit](#).

By completing and signing this form, the employer elects to utilize either age or composite rate methodology for billing purposes for all group benefit plans, effective on the group’s anniversary date. To ensure timely processing, all fields below must be completed by an authorized representative of the account. The employer understands that the selection of the billing preference below will be effective until the time of the account’s next renewal. The billing method can only be changed at the time of the account’s anniversary/renewal date.

<b>Company Name</b>	
<b>Account Number</b> (Not applicable for new business)	
<b>Billing Preference</b> (Check only one billing option)	<input type="checkbox"/> <b>Age Billing</b> <input type="checkbox"/> <b>Composite Billing</b>
<b>Authorized Employer Representative</b> (Please print)	
<b>Title</b>	
<b>Signature</b>	
<b>Date</b>	

*These materials are for informational purposes only and do not constitute legal, tax or compliance advice. Please consult with your legal, tax or compliance advisors.*